

CITATIONS



What are citations?

Citing (*site*-ing) is the process of giving credit to the owner of any source material when used by another person. It is very important to cite your sources in your writing so that you are not PLAGIARIZING.

When do I need to cite a source?

You need to cite your source any time you use a DIRECT QUOTE or PARAPHRASE information from a source (any type). In other words, any time you use an idea you didn't come up with completely on your own, CITE IT!

How do I cite a source?

In my note cards:

- Using the website www.citationmachine.net enter in as much information about your source as you can provide into the appropriate MLA formatted category. Once you have created your citation, copy and paste into one of the SOURCE are of your note cards for future reference. See the TUTORIAL VIDEO on citation for more information.

In my paper:

- When citing a source in your essay, introduce the source before presenting the information. A few ways to introduce a source in your writing could be:
 - “According to (author) in the article (title)...”
 - “In the article (title), it states that...”
 - “(Author), who is an expert in (area of expertise), states...”

AFTER you introduce the source and provide the paraphrase or quote, make sure to add your PARENTHETICAL REFERENCE at the end. These are parentheses --> ()
Depending on the information you have, the parenthetical will change. Give credit to the source by putting the FIRST AVAILABLE of the following in parentheses: author's last name, article name, or website name. See the TUTORIAL VIDEO on citation for more information.

In my bibliography:

- Once you have completed all of your research, place your sources ALPHABETICALLY in your BIBLIOGRAPHY. See the TUTORIAL VIDEO on citation for information.